



THE CORPORATION OF THE VILLAGE OF ALERT BAY
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April 15, 2020

SPECIAL MEETING OF COUNCIL 2020 – 2024 FIVE YEAR FINANCIAL PLAN

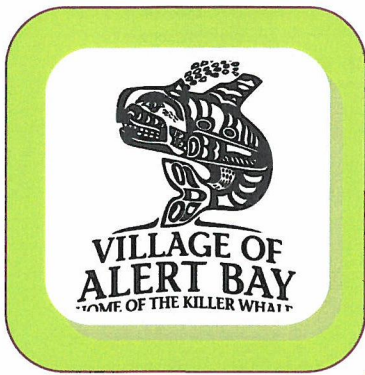
PUBLIC CONSULTATION

AGENDA – for Monday, May 4th, 2020 at the Village of Alert Bay Community Hall

- Public feedback on the 2020 - 2024 Five Year Financial Plan
- Bylaws:
 - 2020 - 2024 Five Year Financial Plan Bylaw
 - 2020 Tax Rate Bylaw
- Adjournment

Please Note: Council will close the meeting immediately if appropriate distancing is not being followed.

Lyle McNish
CAO/CFO
Village of Alert Bay
250-974-5213



Financial Plan

2020-2024
CONTACT US

2020-2024 FINANCIAL PLAN PRESENTATION

www.alertbay.ca
250-974-5213

General Revenue & Expense

Solid Waste & Recycling

Sewer

Water

Statement of Objectives

Sources of Revenue

Distribution of Property taxes

2 Highlights ...

1 THERE WILL BE NO OVERALL INCREASE IN MUNICIPAL PROPERTY TAXES IN 2020.

2 TAX DEFERMENT PROGRAM— (remaining the same) If you are over 55 or have children under the age of 18 you may qualify to defer your taxes through the Provincial Government.

3 SCHOOL TAX REDUCTION—For Class 4, 5 and 6 properties (major and light industry and business classes) will have their school tax reduced by 50% through the Province of BC

4 SMALL COMMUNITY INVESTMENT FUNDS 2019- \$454,000 unconditional grant provided by the Province of BC to assist communities in their operations.

2020 Capital Projects include:

- Poplar/Larch sewer line
- Poplar/Fir drainage improvements
- Arbutus/Sycamore drainage improvements
- Tidal Mitigation/Seawall
- Town Square
- Paving

These will be reviewed on a case by case basis given the Covid19 Pandemic.

SMALL CRAFT HARBOURS— dredging project completed in 2019; we are hopeful that additional dredging will occur in the future with continued funding support from SCH—DFO Department of Fisheries.

NEW BUILDING CANADA FUND—SMALL COMMUNITIES FUND— Sewer project that commenced in 2018 was completed in 2019. Funding for this project came from both the Federal and Provincial Governments totaling \$526K of the overall \$841K spent. Additional Funds came through the Village’s reserves, operational budge and gas tax.

GAS TAX FUND— In 2019, in addition to approximately \$15K spent on the sewer project completed, \$169K was spent on the Poplar/Larch Street project. This project will be completed in 2020 with a total project cost of \$441K of which \$347,500 came from the Gas Tax Fund. Additional planned gas tax spending in 2020 is \$100,000 on tidal mitigation project.

OTHER GRANTS— applications have been or will be made to the other agencies for grants to support potential projects for the acquisition of fire crew protective gear, training for fire fighters, a wellness conference relating to substance abuse issues, emergency support services training and age-friendly assessment of the Village and Asset Management planning support.

Questions/Feedback on this Five Year Financial Plan: We encourage you to email or write to the Village Office at Bag Service 2800, Alert Bay, BC V0N 1A0 or officeclerk@alertbay.ca

Public Consultation Process—on 5 Year Financial Plan

- Apr 16—publish Plan on Village’s website & Facebook page
- Public can supply feedback through email, mail or phone until May 1, 2020 @ 4:30 pm
- All feedback from public will be provided to Council at an open Special Meeting of council on May 4, 2020 @ 5pm at the Community Hall
- Initial readings of 2020-2024 5 year financial plan bylaw and 2020 tax rate bylaws at May 4, 2020 Special Meeting of council
- Final consideration of these bylaws at the May 11, 2020 Regular Meeting of Council.

WITH OPEN MEETINGS OF COUNCIL, PHYSICAL DISTANCING RULES WILL BE MAINTAINED AND ATTENDANCE WILL BE LIMITED.

GENERAL REVENUE AND EXPENSE

Revenue	2020 PAYROLL	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
TAXES AND GRANTS IN LIEU		304,553	320,367	325,915	331,546	337,262
OPERATING GRANTS		475,816	476,882	477,273	476,841	476,841
GENERAL GOVERNMENT SERVICES		10,295	10,804	10,830	10,857	10,885
ICBC/MOTOR VEHICLES REVENUE		58,000	58,500	59,085	59,676	60,273
INVESTMENT INCOME		23,000	23,000	23,000	23,000	23,000
LICENSES AND PERMITS		6,250	6,250	6,250	6,250	6,250
PENALTIES		5,950	5,950	5,950	5,950	5,950
CAMPSITE		1,000	8,838	8,926	9,015	9,105
LEASES & RENTALS		44,671	44,671	44,671	44,671	44,671
PROTECTIVE SERVICES - FIRE		27,107	28,600	28,600	28,600	28,600
PROTECTIVE SERVICES - ANIMAL CONTROL		10,949	13,210	13,210	13,217	13,224
RECREATION & CULTURE		2,650	5,353	5,353	5,407	5,461
SMALL CRAFT HARBOUR & DOCK		118,750	145,598	146,958	148,333	149,721
TOURISM		750	1,530	1,545	1,561	1,577
GRANTS FOR SPECIFIC PROJECTS		521,729	91,500	-	-	-
TRANSFERS FROM RESERVES FOR SPECIFIC PRO- JECTS		573,065	39,500	0	0	0
TOTAL OPERATING & CAPITAL REVENUE		2,184,535	1,280,500	1,157,566	1,164,923	1,172,819
Expenses	2020 PAYROLL	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
GOVT SERVICES - LEGISLATIVE	0	32,550	34,413	34,489	37,366	34,644
GOVT SERVICES - ADMINISTRATION	233,196	168,227	409,086	413,238	428,869	406,054
INTEREST & DEBT SERVICE	0	8,500	9,500	9,500	9,500	9,500
PUBLIC WORKS	126,922	87,721	258,688	264,462	269,370	273,356
AIRPORT MAINTENANCE	4,168	6,950	11,234	11,351	11,470	11,590
EMERGENCY SERVICES	0	7,000	3,520	3,540	3,561	3,581
PARKS & TRAILS	18,074	6,575	32,738	33,080	33,427	33,777
LEASES & RENTALS	709	5,330	6,227	6,294	6,361	6,428
PLANNING & ECONOMIC DEVELOPMENT	10,000	3,750	4,505	4,525	4,545	4,566
PROTECTIVE SERVICES—FIRE	244	35,890	37,303	37,529	37,756	37,986
PROTECTIVE SERVICES - ANIMAL CONTROL	13,749	2,850	16,320	16,376	16,413	16,450
COMMUNITY CENTRE RECREATION	14,837	17,505	35,389	35,791	36,198	36,610
SMALL CRAFT HARBOUR & DOCK	80,608	43,663	129,050	130,662	132,107	133,572
VISITOR CENTRE LIBRARY & MUSEUM	62,057	25,585	101,956	103,282	103,455	104,410
SPECIFIC PROJECTS		1,144,725	182,014	27,014	27,014	29,834
ASSET REPLACEMENT RESERVE	-	-	29,054	45,740	27,667	49,453
TOTAL EXPENSES	564,563	1,596,821	1,300,998	1,176,873	1,185,078	1,191,809
Surplus Deficit		23,151	(20,446)	(19,306)	(20,155)	(18,991)

Solid Waste and Recycling

	2020 PAYROLL	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
<u>Revenue</u>						
GARBAGE REVENUE		162,279	162,600	162,600	164,600	164,600
RECYCLING REVENUE		58,384	58,968	59,558	60,153	60,755
TOTAL REVENUES		220,663	221,568	222,158	224,753	225,355
<u>Expenses</u>						
GARBAGE EXPENSES	45,089	88,375	134,538	135,624	136,720	137,827
RECYCLING EXPENSES	62,540	9,125	66,584	67,228	67,879	68,537
TOTAL EXPENSES	107,629	97,500	201,122	202,852	204,599	206,364
<u>Surplus Deficit</u>		15,535	20,446	19,306	20,155	18,991

Sewer System

	2020 PAYROLL	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
<u>Revenues</u>						
SEWER SYSTEM REVENUE		94,600	94,600	94,600	100,700	100,700
SEWER DEBT REVENUE		146,785	148,746	150,776	152,878	155,053
TOTAL REVENUES		241,385	243,346	245,376	253,578	255,753
<u>Expenses</u>						
SEWER SYSTEM EXPENSES	16,593	94,600	94,600	94,600	100,700	100,700
SEWER DEBT EXPENSES & TRANSFERS		146,785	148,746	150,766	152,878	155,053
TOTAL EXPENSES	16,593	241,385	243,346	245,376	253,578	255,753
<u>Surplus Deficit</u>		(16,593)	0	0	0	0

Water System

	2020 PAYROLL	2020 BUDGET	2021 BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET
<u>Revenues</u>						
TOTAL WATER SYSTEM REVENUE		65,613	82,613	82,613	82,613	82,613
TOTAL REVENUES		65,613	82,613	82,613	82,613	82,613
<u>Expenses</u>						
WATER SYSTEM EXPENSES	22,093	65,613	82,613	82,613	82,613	82,613
TOTAL EXPENSES	22,093	65,613	82,613	82,613	82,613	82,613
<u>Surplus Deficit</u>		(22,093)	0	0	0	0
<u>TOTAL REVENUES</u>		2,712,197	1,828,077	1,707,714	1,725,868	1,736,540
<u>TOTAL EXPENSES</u>		2,712,197	1,828,077	1,707,714	1,725,868	1,736,540
		0	0	0	0	0

Statement of Objectives

In accordance with Section 165 (3.1) of the *Community Charter*, the Village of Alert Bay is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

The proportion of total revenue that comes from each of the funding sources described in Section 165 (7) of the *Community Charter*;

The distribution of Property Taxes among the property classes; Permissive Tax exemptions.

Funding Sources—Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2019. Government Grants form the greatest proportion of revenue. The Government grants that are included in this total include the following: Small Community Investment funds, General Strategic Priorities Fund, Islands Coastal Economic Trust, UBCM, Gas Tax and Destination BC.

Revenue Source	% of total Revenue	Dollar Value
Property Taxes	14%	384,964
Parcel & Frontage Taxes	2%	60,322
User Fees and Charges	19%	501,121
Other Sources	6%	169,927
Proceeds from Borrowing	1%	20,752
Reserves	21%	573,065
Government Grants	37%	1,002,046
Total	100%	2,712,197

Objective—The Village Council has committed to ensuring that all funds are self-sustaining, by separating the budgets and re-evaluating the fees and charges to ensure the balance and equity of all aspects of the Village's services. Focus will be on reviewing operations ensuring sustainability. Council is incorporating a 3% overall tax increase to keep up with rising costs in relation to inflation. Note the Consumer Price Index rose in BC and in Canada by 2.2%.

Policies—The Village of Alert Bay will continue to review policies and bylaws to reflect 2020 standards, fees and charges within the municipal field while ensuring outdated protocols and language are amended.

Distribution of Property Tax Rates—Table 2 outlines the distribution of property taxes among the classes. The residential property class provides the largest proportion of tax revenue. This is appropriate as this class also forms the largest proportion of the assessment base and consumes the majority of the Village's Services.

Table 2 Distribution of Property Tax Rates

Property Class	% Of total Property Taxation	Dollar Value
Residential (1)	73%	280,546
Utilities (2)	2%	8,570
Light Industrial (5)	0%	1,369
Business and other (6)	17%	64,141
Grants in lieu of taxes	8%	30,338
Total	100%	384,964

Policies—Continue to maintain and encourage economic development initiatives designed to attract more retail and commercial businesses to invest in the community. Align the distribution of tax rates among the property classes with the social and economic goals of the community, particularly to encourage a range of employment opportunities. Regularly review and compare the Village's distributions of tax burden relative to other municipalities in British Columbia.

Owner	Legal Description	Roll Number
Glad Tidings Pentecostal Church	Parcel A Block 6 Plan 4408 Sec 53, Rupert Land District 2282281	00034.000
Royal Canadian Legion Branch 198	Lot C Plan 7953 Sec 53 Rupert Land District	00072.000
Our Lady of Assumption Catholic Church	Lot 2 Plan 17887 Sec 53 Rupert Land District	00142.000
Historic Alert Bay Development Corporation	DL 1709 And Lot a of DL 2032 Rupert Land District	27508.478