



"HOME OF THE
KILLER WHALE"

The Corporation of the Village of Alert Bay

Bag Service 2800, Alert Bay, British Columbia V0N 1A0
TEL: (250) 974-5213 – FAX: (250) 974-5470 <http://www.alertbay.ca>

APPLICATION FOR BUILDING PERMIT – GUIDELINES

Before you start construction you must provide the following information:

1. A site plan showing where on your lot the building is to be located, with the dimensions of the building and the distances from the building to the property lines, including water and sewer hook-ups.
2. A building plan showing dimensions, front and side elevations, floor plan, and dimensions of basement, if applicable.
3. Estimated cost of construction. The value of all labour, even if it is unpaid, must be included.
4. If issued, the building permit **may** be subject to the approval of the Fire Commissioner's Office, a designated Building Inspector and/or the Ministry of Health, as required.
5. Name of the contractor, if applicable. *NOTE: For new residential construction, all contractors must be licensed under the Homeowners Protection Act*
6. For new residential construction, if the applicant is an Owner-Builder, the applicant must obtain authorisation from the Home Owners Protection Office before a building permit can be issued.

APPENDIX B

OWNER'S ACKNOWLEDGEMENT OF RESPONSIBILITY FOR WORK AUTHORIZED BY A VILLAGE OF ALERT BAY BUILDING PERMIT

I, _____, the owner or tenure holder, or the authorized agent of the owner or tenure holder, (HEREINAFTER CALLED THE 'OWNER' of property described as:

_____:

1. acknowledge that neither the issuance of a building permit by the Village of Alert Bay, nor the acceptance or review of plans, drawings or supporting documents, nor any inspections made by or on behalf of the Village of Alert Bay shall in any way relieve the OWNER from full and sole responsibility to perform or have the work performed in strict accordance with the 2006 BC Building Code and Fire Code, and any amendments to that code as such are made from time to time, and/or other applicable standards or enactments respecting construction standards and/or public health and safety;
2. acknowledge that it shall be the Owner's full and sole responsibility to carry out the work or have the work carried out, in respect of which any permit was issued by the Village of Alert Bay, in strict accordance with the 2006 BC Building Code and Fire Code, and any amendments to that code as such are made from time to time, and/or other applicable standards or enactments respecting structural integrity and/or public health and safety, as well as all applicable Village of Alert Bay bylaws and policies
3. acknowledge that neither the issuance of a building permit nor the acceptance or review of plans, drawings or specifications or supporting documents, nor any inspections made by or on behalf of the Village of Alert Bay constitute in any way representation, warranty, assurance or statement that the 2006 BC Building Code and Fire Code, Village of Alert Bay bylaws, or other applicable standards or enactments respecting public health and safety have been complied with;
4. acknowledge that the Village of Alert Bay may at any time require that a copy of one or more Letter(s) of Assurance be provided to the Village of Alert Bay, pursuant to the requirements of the 2006 BC Building Code and Fire Code
7. understand that it is my sole responsibility to ensure foundations are properly excavated and constructed and that the Village of Alert Bay is not required to inspect and/or approve foundation conditions.

Owner/Authorized Agent Signature

Owner/Authorized Agent name (please print)

Date: _____ Received by: _____