

Annual Report 2014

Village of Alert Bay

VISION “Building on the strengths and features of our dual cultures and heritage, Alert Bay will become a complete forward-looking community that offers its residents a vibrant economy while sustaining our critical and natural environment”

Annual Report 2014

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ELECTED AND APPOINTED OFFICIALS



Outgoing Council

From Left to Right

**Councillor Doug Aberley,
Councillor Kim Mercer,
Mayor Michael Berry,
Councillor Wendy White and
Councillor Kane Gordon**

In Coming Council

From Left to Right

**Councillor Kane Gordon,
Councillor Lianne Granger ,
Mayor Michael Berry,
Councillor Wendy White and
Councillor Dennis Buchanan**



Appointed Officials

Heather Nelson-Smith, Chief Administrative Officer

Pete Nelson-Smith, Public Works Superintendent

Adriana Pritchard, Deputy Chief Administrative Officer

Kane Gordon, Fire Chief

MAYOR'S MESSAGE

It is hard to believe that 2014 has come and gone so quickly, perhaps because it has been a very busy year for Council and Village Staff! In November, 2014 Municipal elections were held throughout BC, this year seeing Councils being elected for 4 year terms. This is a long commitment for Mayors and Councillors alike and it was good to see a good turn-out of candidates and also a great turn-out of interested and concerned voters! Many thanks go to the out-going Councillors, Kim Mercer and Doug Aberley, for their dedicated service to the community over the past term(s). The end of 2014 saw Donna Myers retirement after 16 valuable years at the front desk in the Village office but, luckily, we were able to attract Kim Van Velzen from CCCU in Port McNeill and she is filling the gap left by Donna admirably.



The exterior renovations to the Community Hall were completed in early 2014 and later the interior renovations, consisting of an expanded full-service kitchen and new washrooms upstairs, were completed, all using grant funding. The support pilings under the Library/Visitor Centre building were all renewed, so that historic landmark structure should stand up for many years to come, especially when wiring and some minor building envelope upgrades are done in 2015. Again, in 2014, there was an opportunity to apply for major infrastructure renewal grants and we are eagerly waiting to hear if we have been awarded funds to complete the much-needed lateral sewer line upgrades that were begun in 2012. If awarded, this project will be completed in 2016.

The Village and the 'Namgis Councils were successful in obtaining additional grant funding from the Islands and Coastal Economic Trust (ICET) and the Regional District to embark on a joint economic development planning project. This project, dubbed the "Tides of Change", was facilitated by EcoPlan International and it involved getting your input and visions for economic recovery on Cormorant Island. Again, it was truly rewarding to see how many of our citizens completed questionnaires and came to the Community Involvement sessions; your participation in developing a strategy for an improved Island economy is invaluable. (The final Tides of Change report was completed in early 2015). Both Councils will be looking for funding to turn the strategy into solid plans and visible actions to help make Alert Bay the thriving place it once was. A more vibrant economy is essential to support the much-needed upgrades to our rapidly aging infrastructure such as roads, waterlines and public service.

One of the big challenges that the Village and 'Namgis Councils faced together this past year was trying to find alternative financial delivery (bank) services following the fairly sudden decision by Coastal Community Credit Union (CCCU) last June to leave Alert Bay. Thanks to the hard work of the joint Steering Committee, its advisors, and funding assistance from the 'Namgis, we have been able to attract a new Financial Services provider, Vancity, to discuss our needs. We hope to see a long and mutually beneficial relationship develop with Vancity, an institution that has community well-being at the forefront of its vision and purpose.

As always, Mayors and Councils need your support and your input so we can make the best use of the limited resources available to keep this wonderful Village the paradise that it is – please be involved in your community. I look forward to the next four years with past Councillors Gordon and White and newly elected Councillors, Buchanan and Granger. All the best for 2015, hopefully it will bring even more positive change.

Mayor Michael

CHIEF ADMINISTRATIVE OFFICER REPORT

The 2014 Annual Report for the Village of Alert Bay provides details concerning the Village Council's major priorities for the residents and businesses of Alert Bay. It also provides information about the Village's financial performance in 2014.

The Village currently employs seven permanent employees and those staff work hard daily to ensure that they are providing the best possible service to our residents, businesses and visitors. Staff also works diligently to support the Village Council's important community leadership and governance work. Donna Myers retired at the end of 2014, after 16 years of dedicated service to the community. Thank you Donna for all that you have done and continue to do for our community. We welcomed Kim Van Velzen to our family in November to fill Donna's position as our Administrative Office Clerk and ICBC Lead.



This past year we have undertaken a bunch of projects and seen the completion of many that we have been long awaiting to get off the books. You will see most of these in the Public Works report but we are pretty excited that we were able to complete the Official Community Plan, get the Community Hall a facelift, start the joint economic Development project 'Tides of Change' with the 'Namgis First Nation, the new recycling program with Multi Material BC, Visitor Centre Piling repair, and the replacement of the sewer kiosks.

We hosted some important guests this year. The Lieutenant Governor, the Honourable Judith Guichon, visited in March aboard the HMCS Calgary and then she returned in September via helicopter with the Earl and Countess of Wessex.

We lost our credit union in July, and the 'Namgis First Nation stepped up to the task to attract a financial institution back to the island through the use of Headwater Consulting. We are pleased to announce that in early 2015 we will see the addition of a financial institution to Cormorant Island.

The pride and professionalism of our Village team is always evident. We know that what we do today leaves a lasting impression on where we are going to be in the future. We are constantly striving to improve communications with our community and have been producing the monthly newsletter "The Echo" since January 2012. We are regularly posting to our web site and to Facebook to include the digital subscribers as well. We welcome your feedback and invite you to contact our office to let us know how we can improve our service delivery to you. In early 2014 we will be adding email billing for the ease of our digital customers.

As a staff member and a resident of this community, it is very important to recognize all of our volunteers who make Alert Bay that much better. Without these volunteers who work tirelessly to make events happen for our residents, clean ups to encourage pride in our community and attract tourists to visit us and the day to day generosity that is given to all, this Village would truly be at a loss. Thank you everyone who has contributed to our community well-being and we look forward to working with you again in 2015.



We hope that you enjoy the report on our 2014 activities and should you require any additional information, please don't hesitate to let us know.

Sincerely, Heather Nelson-Smith

PUBLIC WORKS SUPERINTENDENT REPORT

The Alert Bay Public Works Departments' 2014 year was as busy, if not busier, than expected! A host of projects were completed and we saw big changes in how we do recycling!

Dale, Frank and I were joined by Edgar Colcol for the summer to ensure our grass was neatly trimmed and the brush pushed back from the road ways. Dale, as always, was instrumental in the garbage collection aspect of the Public Works Department as well as providing leadership in my absence. Frank's work was key in organizing the transfer station and the way recycling was picked up with Multi Material BC (MMBC) taking over early in the year. Both were also responsible for a host of other projects outside the realm of their day to day tasks.



The Public Works Department met the project-filled year head on and was able to provide support to AFC Construction in revitalizing the outer shell of the Alert Bay Community Hall. We also worked closely with Abernethy Contracting on a myriad of projects including getting new pilings under the Visitor Center/Library/Museum, more work done on the Community Hall and making some progress toward finalizing the closure of our old landfill. A joint effort between the Alert Bay Public Works Department and the 'Namgis First Nations Public Works Department was vital in getting together a last minute barge landing to help accommodate barge service during the BCFerries shut down.

The list goes on of projects, big and small, we were able to accomplish and start in 2014 and we hope to carry this momentum into and through 2015, which doesn't look any lighter in terms of village improvements! We are looking at an interior over-haul of the Alert Bay Campground washrooms, a massive Community Hall interior upgrade, involving new washrooms, a new kitchen and re-doing the wood floor. We will also be looking at some improvements to how people get around along Maple Road and tackle some much needed maintenance projects for the boardwalk and Municipal Wharf.

Thank you to those that pass on well wishes, "thank you's" and appreciation as we work our hardest to make our community one we can be proud of.

Pete Nelson-Smith

Public Works Superintendent

VOLUNTEER FIRE DEPARTMENT



The Commitment of the Alert Bay Volunteer Fire Department is to maintain the quality of living in our community by preventing or minimizing injury and the loss of life and/or property from fire or other emergencies that may occur within the area we serve. At the same time, this department strives to improve the quality of life through prevention and training.

The Alert Bay Fire Volunteer Department serves all of Cormorant island, which includes the Village of Alert Bay, the 'Namgis First Nation, Whe-la-la-u and the Regional District.

There are currently 16 members enrolled in our department. If you are interested in signing up as a member, please call the Village Office to find out how.

RCMP POLICING STATISTICS REPORT



January 1 to December 31, 2014	
Total Files	900
Assault	59
Sexual Assault	8
Robbery	1
Fraud	1
Intoxicated in Public	23
Other Liquor Violations	56
Breach of Peace	51
Cause a Disturbance	52
Mischief	58
Bail Violations	27
Arson	1
False/Abandoned 911	29
Break & Enter Business	8
Break & Enter Residence	15
Drug Trafficking/Possession	19
Theft under \$5000	38
Missing Person	7
Unspecified Assistance	16

The RCMP's mandate, as outlined in section 18 of the Royal Canadian Mounted Police Act, is multi-faceted. It includes preventing and investigating crime; maintaining peace and order; enforcing laws; contributing to national security; ensuring the safety of state officials, visiting dignitaries and foreign missions; and providing vital operational support services to other police and law enforcement agencies within Canada and abroad.

The Royal Canadian Mounted Police is the Canadian national police service and an agency of the Ministry of Public Safety Canada.

The RCMP is unique in the world since it is a national, federal, provincial and municipal policing body. We provide a total federal policing service to all Canadians and policing services under contract to the three territories, eight provinces (except Ontario and Quebec), more than 150 municipalities, more than 600 Aboriginal communities and three international airports.

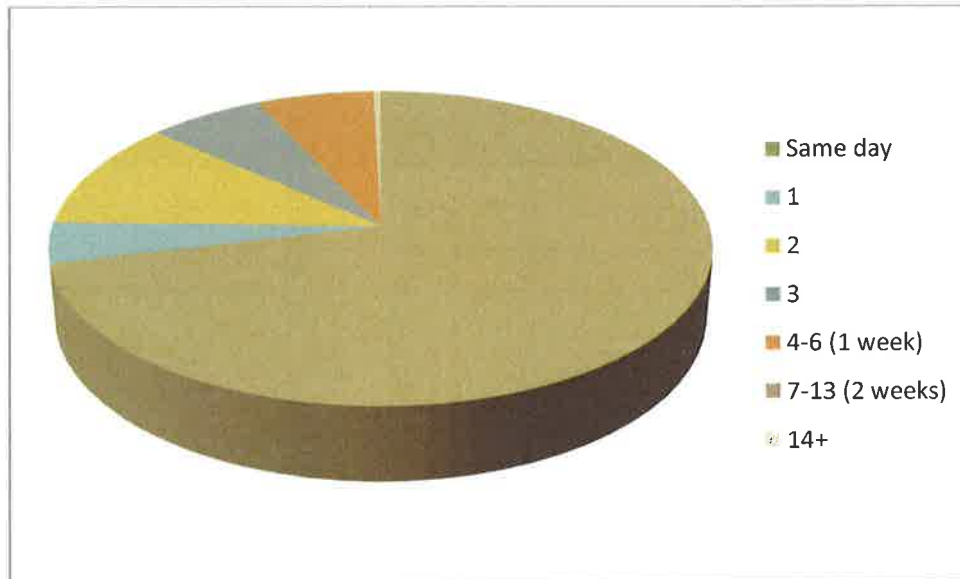


VISITOR REPORT

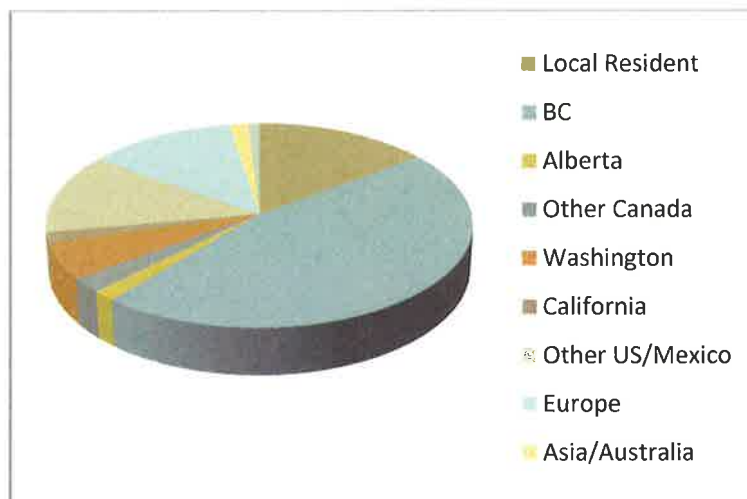
In 2014 the Village received 5 cruise ships. The Seabird and the Sealion stopped in both May and September at the Government Dock each holding 60 passengers and the Caledonia Sky anchored in the Bay and tendered 200 plus passengers to the Government Dock. Each time, passengers were able to take a tour of U'mista, visit the Big House and tour Alert Bay for approximately 4 to 6 hours.

In 2014, 6,511 people dropped by the Village Tourism Info Centre.

The following graph shows the duration of time in Alert Bay.



The majority of our visitors stay for only one day. They come in on the morning ferry and leave in the afternoon.



Local Resident	955	14.67%
BC	3,015	46.31%
Alberta	103	1.58%
Other Canada	156	2.40%
Washington	371	5.70%
California	104	1.60%
Other US/Mexico	824	12.66%
Europe	820	12.59%
Asia/Australia	103	1.58%
Other	60	0.92%

2014 ELECTION RESULTS

Mayor Candidate(s)

	First Name	Last Name	Initial	Gender	Acclaimed	Votes	Elected
✓	Michael	Berry		M	YES	0	YES

Councillor Candidate(s)

	First Name	Last Name	Initial	Gender	Acclaimed	Votes	Elected
✓	Dennis	Buchanan	A A	M		157	YES
✓	Kane	Gordon	L	M		133	YES
✓	Wendy	White	D	F		107	YES
✓	Lisanne	Granger		F		103	YES
	Kim	Mercer	E	F		95	
	Duncan	Williams	J	M		84	
	David	Faren	T	M		49	

VOTER TURN OUT

57.24%

2011 49.7%

COUNCIL'S ROLES AND RESPONSIBILITIES

Mayor and Council's responsibilities are set out in the Community Charter. Generally, Council's role is to consider the best interests of the Village, represent the will of the public, determine services and establish levels of service delivery, and provide leadership and governance by focusing on key issues, strategic planning, and policy.

The members of the Village of Alert Bay Council consist of the Mayor and four Councillors. The outgoing Council took office in December 2011 and the general election occurred in November 2014 with the incoming Council taking their oath of office December 10th, 2014. In 2014 the term of office was increased from three to four years.

Individually, Councillors have very few statutory powers or responsibilities. The substantive powers of Council are exercised collectively with other Councillors. Council may only exercise its authority by resolution or bylaw at a Council meeting. Each member of Council, including the Mayor, has one vote on any question. Each member of Council present must vote on the question, and if a member does not indicate how he or she votes, that member is deemed to have voted in the affirmative.

The Mayor is the head and Chief Executive Officer of the Village. In addition to the Council members' responsibilities, the Mayor's responsibilities include:

Provide leadership to Council

Communicate information to Council

Preside at Council meetings

Provide, on behalf of Council, general direction to Village Officers respecting implementation of Village policies, programs and other Council directions.

Reflect the will of Council and carry out other duties on behalf of Council

Council's direct contact with Village staff is through the Chief Administrative Officer and the Public Works Superintendent. The Chief Administrative Officer and Public Works Superintendent provide direction to staff to carry out Council's decisions.

STAFF ROLES AND RESPONSIBILITIES

Goals and Objectives:

- To provide consistent administrative services to Council, staff and the citizens of Alert Bay
- To direct the overall planning, coordination and control of all Village operations in accordance with the objectives, policies and plans approved by Council
- To develop policies and procedures that will assist other departments in managing their areas of responsibility that will ensure the fiscal responsibility and integrity of the Village
- To carry out the statutory functions of corporate administration as required by the *Community Charter* and the *Local Government Act*, in a professional manner
- Freedom of information requests are handled through Administration

Administration Management

Heather Nelson-Smith, Chief Administrative Officer

Responsibilities include but are not limited to:

- Ensuring that the policies, programs and directions of Council are implemented
- Overall management of the administrative operations of the Village
- Carries out all Statutory Duties as assigned under the *Community Charter* to the Corporate and Financial Officer
- The management and control of the Village's official documents
- Legal issues
- Responsible for Village compliance with Freedom of Information and Protection of Privacy legislation
- Advising and informing Council on the operation and affairs of the Village

Adriana Pritchard, Deputy Chief Administrative Officer

Responsibilities include but are not limited to:

- Assists the CAO in carrying out all statutory functions assigned under the *Community Charter*
- Financial administration – Accounts Payable and Boat Harbour receivable
- Utility Billings
- Accounts receivable
- Ensuring that the policies, programs and directions of Council are implemented
- Assume position of CAO when required
- Purchasing department head
- Making deposits on all accounts held by the Village
- Provides confidential secretarial support to Public Works Department
- Provides clerical support to Administration
- Provides information and assistance to the general public at the Reception Desk in Village Office

Donna Myers, Administrative Office Clerk (retired December 31, 2014)

Responsibilities include but are not limited to:

- Records management
- Provides information and assistance to the general public at the Reception Desk in Village Office
- Senior ICBC Specialist & Driver Licensing
- Payroll Clerk
- Benefits Administrator
- Bank reconciliations

- Provides confidential secretarial support to Public Works Department
- Provides clerical support to Administration
- Community Information Board
- Ensuring that the policies, programs and directions of Council are implemented

Bob Godwin, CA, Deputy Treasurer

Responsibilities include but are not limited to:

- Property Tax Billings
- Annual Budgets
- Reporting statutory financial information to Province
- Preparation and reconciliation of financial statements
- Audit preparation

Norine Smith, Visitor Centre

Responsibilities include but are not limited to:

- Promote Alert Bay, the region, and province through knowledge of activity options that enhance and extend visitor stays or encourage return visits
- Update print material as needed
- Work with local businesses and services to ensure adequate promotion
- Manage the day to day activities of the Visitor Centre and Visitor Centre staff
- Liaise with the municipality, other levels of government, the public and business contacts in a courteous and effective manner
- Liaise with Destination British Columbia staff concerning problems, suggestions and opportunities.
- Prepare and submit monthly statistics
- Advise and inform CAO on the operation and affairs of the Visitor Centre
- Ensure that the policies, programs and directions of Council are implemented
- Provide Super Host services to all visitors

Public Works Department

Pete Nelson-Smith, Public Works Superintendent

Responsibilities include but are not limited to:

- Public Works department Head
- Advising and informing CAO on the operation and affairs of the Village
- Ensuring that the policies, programs and directions of Council are implemented
- Overall Management of the Water System
- Overall Management of the Sewer System
- Overall management of the properties owned by the Village
- Management of inventory and capital assets owned by the Village

Dale Hamilton, Public Works Labourer

Responsibilities include but are not limited to:

- Solid waste removal
- Small Water Systems Operator
- Small Wastewater Systems Operator
- Assisting the Public Works Working Foreman to carry out general maintenance of the Village's properties and assets
- Ensuring that the policies, programs and directions of Council are implemented

Frank Smith, Recycling/ Public Works Labourer

Responsibilities include but are not limited to:

- Curb side blue box pick up
- Ensuring the recyclables are stored and delivered as needed
- General maintenance of the Village's Recycle and Transfer station
- Receiving monies on behalf of the Village for tipping fees
- Ensuring that the policies, programs and directions of Council are implemented

Eric Gregory, Boat Harbour

Responsibilities include but are not limited to:

- Billing for the use of the Harbour and Government Dock, submitted monthly to Deputy CAO
- Receiving payments for the usage of the Boat Harbour
- Advising and informing CAO on the operation and affairs of the Boat Harbour
- Ensuring that the policies, programs and directions of Council are implemented
- Providing Super Host services to all visitors

COUNCIL DISQUALIFICATION

There were no Declarations of Disqualification made against individual Council members during 2014.



Heather Nelson-Smith

Chief Administrative Officer

CITIZEN OF THE YEAR

Jamie Guenther

Jamie received 3 nominations to be the 2013 Citizen of the Year.

The nomination letters included the following:

“Jamie came to live in Alert Bay in 1972 to be the music teacher for the Alert Bay School. He met the love of his life and the rest is history!”

“Jamie has been an influential teacher and promoter of music in our community for more than 40 years. After retiring from his position in the school system, he carried on with the annual school Christmas concerts with the help of Flora, his wife, and continued to instill the love of music into our youths.”

“For the past 10 years Jamie has been the patient maestro for the Alert Bay Chorus with the support of “Oda”. You tell me if a few souls were lifted!!”

“Even when the music program was disbanded, he made sure that there were terrific music concerts at Christmas in the Community”

“In addition to all of his work with the school and choir he encourages smaller performances like at the multi-care facility to entertain the residents.”

“Jamie also volunteers at his church and was a willing member of the initial garden group.”

“He has put in his shifts pulling weeds along the boardwalk!”



YOUTH CITIZEN OF THE YEAR

Giselle Alfred

Giselle is our 2013 Youth Citizen of the Year! Her nominators say:

“Giselle is a sweet, caring, helpful, eager young lady!”

“She is a Youth Volunteer for the youth ladies auxiliary and lends a hand whenever needed.”

“She is a dancer at the Portside academy in Port McNeill.”

“Dedication is definitely in her nature. I am a PAC parent and Giselle has always been there to lend a hand during setups for coffee houses, sports events, and book fairs.”

“She was a great help during Seafest this past year, always willing to do whatever was needed!”

“She is a wonderful young lady and truly deserving of this award!”



FREEDOM OF THE MUNICIPALITY

WILLIAM CRANMER

Whereas: Section 158 of the Community Charter of the Province of British Columbia allows the duly-elected Council of the Corporation of the Village of Alert Bay, by unanimous vote, to award the distinction of Freedom of the Municipality to a person who has demonstrated outstanding service to the Community and,

Whereas: 'Namgis Hereditary Chief William (Bill) Cranmer has, throughout his career, dedicated his efforts towards the improvement of the Health, Socio-Economic and Cultural environment for the benefit of all Cormorant Island Citizens and,

Whereas: Chief Cranmer has been a party to, and staunch supporter of, the Historic Alert Bay Accord, an instrument that promotes cooperation and collaboration between the 'Namgis First Nation and the Village of Alert Bay on matters related to an improved quality of life for all of the citizens of Cormorant Island;

Therefore: Be it declared that William Turner Cranmer is hereby awarded The Freedom of the Municipality of the Village of Alert Bay and is (a), thereby deemed to be an elector of the Municipality and is eligible to be registered as such and to vote in an election for Mayor or Councillor and (b), as a Canadian citizen, is deemed to be qualified to be nominated, be elected and hold office on the Council of the Village of Alert Bay.



Past and new recipients receiving their updated keys to the Community at the

Royal Canadian Legion December 2014

L-R Gordie Peterson, Joyce Wilby, Michael Berry, John Rowell, Bill Cranmer

Past recipients: Neil Langille, Joan Farewell and Dr. Jack Pickup

PROGRESS REPORT ON COUNCIL'S OBJECTIVES FOR 2014

INFRASTRUCTURE

Item	Tasks	Actions Taken
Landfill Closure	Cover the landfill with a 1.2 meter capping over the entire site.	Work took place using up all of the stored material. More material is required to complete, will be done as more material is made available.
Sewer System Upgrades <ul style="list-style-type: none"> • Map Sewer system • Upgrade sewer • Infiltration and flow 	-Source additional funding to complete.	Infrastructure funding will be available in early 2015- expected that the funding announcement will not be made available until late in 2015 and work will commence spring of 2016
Visitor Centre upgrades	Complete roof and upgrade the substructure of the building.	Piling work was completed in late 2014 and the roof will be done summer of 2015.
Infrastructure review <ul style="list-style-type: none"> • Water, sewer, Storm and roads • Building assessment and repair • Water supply • Road paving 		Minor patching was done in 2014 leaving 25,000 to be carried forward to the paving reserve account.
Seawall repairs /Popovich Square	The town square is failing and needs to be repaired.	Design and engineering work will take place in 2015
Maple street culverts and revitalization	Renew the rock space in front on the Village office, create sidewalks over the ditches and remove the planter between the liquor store and the	New patio installed and removed the planter between the Liquor store and the Village office. Works to be done in 2015 include covering ditches in expanded metal.
Equipment Purchase –On going through Administration	Sell the dump truck and replace with five tonne. Add utility van to the fleet.	Dump truck did not sell in 2014 continue advertising.
Community Hall	Upgrade the exterior with new siding and install insulation. Paint and improve drainage	Works completed in June 2014 Additional works in 2015 include interior kitchen renovations, bathroom upgrade and floor renewal.
Sewer Kiosks	Replace rusting sewer kiosks	Complete early 2014

ECONOMIC DEVELOPMENT

Item	Tasks	Actions Taken
Imaging <ul style="list-style-type: none"> • Community clean up • Improve visitors' first impressions • Gardening staff Trails upgrade and maintenance	- Continue with spring cleanup annually to encourage cleaner properties.	Held the annual town clean up in the spring.
Joint Economic development	Complete a joint economic	Funding received from ICE T, RDMW,

Plan 'Tides of Change'	Development plan with the 'Namgis First Nation	'Namgis and Alert Bay. EcoPlan international hired and set to be complete March 2015.
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COMMUNICATIONS

Item	Tasks	Actions Taken
Newsletters	Send out a monthly newsletter informing the public on what is happening in the community and what Council is doing.	January to December a newsletter was sent out at the beginning of every month.
Council <ul style="list-style-type: none"> • New Council Primer • Annual Council retreats • Portfolio system review 		2014 is an election year. Training and retreats will be evaluated in 2014. Portfolios will be reviewed to ensure that they are meeting the needs of Council.

RECREATION AND PARKS

Item	Tasks	Actions Taken
Recreation <ul style="list-style-type: none"> • Recreation coordinator • Rejuvenate ballpark • Increase activities at the community hall • Community Hall future Annual budget for recreation 	Make the Community Hall a widely used recreation facility	The Village has solicited yoga instructor who provided yoga 2 days per week and Karate began in September 2014

GOVERNANCE

Item	Tasks	Actions Taken
Official Community Plan <ul style="list-style-type: none"> • Community viability 		Official Community Plan has adopted.
Crown Land Acquisition for future development	Make applications for crown lands in the community	Application for the foreshore beside the ferry terminal has been submitted for enhanced boardwalk.

OPERATIONS

Item	Tasks	Actions Taken
Public Works <ul style="list-style-type: none"> • Annual Work Programs • Maintenance Standards • Public Works Staff • Establish PW operation manual 	Prepare annual work programs and develop Standard operating procedures	Prepared water conservation plan-Standard operating procedure-annual work programs and emergency response plan for water system.
Operational Reviews <ul style="list-style-type: none"> • Campground • Visitors Centre 	Review the operations of the services provided.	Changed the campground from all year to seasonal April to October. Re wrote bylaw to remove annual

<ul style="list-style-type: none"> • Community Hall 		tenancy at the campground.
<ul style="list-style-type: none"> Recycling • Education • Bins at dock • Reduce solid waste • Recycling bylaw 	New Multi Material BC Program set to start May 2014	596 Households incorporated into the new recycling program through Multi Material BC
<ul style="list-style-type: none"> Emergency • Tsunami warning system • Fire fighting • Forest fire • Tsunami signage 	Update emergency response plan	2015
<ul style="list-style-type: none"> Energy • Alternative Energy promotion • Power supply Security Solar Powered street lights 	Install LED Lighting on the boardwalk Install Wind Turbine Install Solar hot water All under the Gas Tax grant	2015
<ul style="list-style-type: none"> Invasive species/Broom Eradication 	Make an effort yearly to remove broom from the community.	Held a 'no room for broom' campaign and removed 10 dump truck loads of broom from Village and Private properties.

FINANCIAL PLAN 2014-2018



BYLAW NO.757

THE CORPORATION OF THE VILLAGE OF ALERT BAY A BYLAW RESPECTING THE FINANCIAL PLAN FOR YEARS 2014-2018

The Council for the Village of Alert Bay in open meeting assembled enacts as follows:

1. Schedule 'A' attached hereto and made a part of this bylaw is hereby adopted and comprises the Financial Plan for the Village of Alert Bay for the years 2014-2018, ending December 31, 2018.
2. This bylaw may be cited for all purposes as the "Financial Plan Bylaw No. 757, 2014".

PUBLIC PRESENTATION APRIL 23, 2014

READ A FIRST TIME	THIS	23rd DAY OF APRIL, 2014
READ A SECOND TIME	THIS	23rd DAY OF APRIL, 2014
READ A THIRD TIME	THIS	23rd DAY OF APRIL, 2014

RECONSIDERED AND FINALLY ADOPTED THIS 7th DAY OF MAY, 2014


MICHAEL BERRY,
MAYOR


HEATHER NELSON-SMITH,
CHIEF ADMINISTRATIVE OFFICER

CERTIFIED A TRUE COPY OF "Bylaw No. 757, A
Bylaw respecting the Financial Plan for the years 2014-2018, 2014" AS ADOPTED BY RESOLUTION
16860 on the 7th day of May, 2014.

Schedule A attached to Bylaw No. 757, 2014
A Bylaw respecting the Financial Plan for the years 2014-2018

GENERAL REVENUE AND EXPENSE

	2014	2014	2015	2016	2017	2018
<i>Revenues</i>	PAYROLL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
TOTAL TAXES AND GRANTS IN LIEU		278,097	282,493	287,440	292,461	297,558
TOTAL GRANTS		345,600	366,050	346,060	346,070	346,080
TOTAL GENERAL GOVERNMENT SERVICES		10,185	6,654	6,689	6,724	6,759
TOTAL SALE OF VILLAGE ASSETS		110,000	0	0	0	0
TOTAL ICBC/MOTOR VEHICLES REVENUE		45,000	45,450	45,905	46,364	46,827
TOTAL INVESTMENT INCOME		9,000	9,090	9,181	9,273	9,365
TOTAL LICENSES AND PERMITS		8,450	8,529	8,614	8,700	8,787
TOTAL PENALTIES		13,450	13,585	13,720	13,858	13,996
TOTAL CAMPSITE		3,500	3,535	3,570	3,606	3,642
TOTAL LEASES & RENTALS		45,781	42,451	42,452	42,453	42,454
TOTAL PROTECTIVE SERVICES - FIRE		24,200	23,550	23,550	23,550	23,550
TOTAL PROTECTIVE SERVICES - ANIMAL CONTROL		13,675	13,812	13,950	14,089	14,230
TOTAL RECREATION & CULTURE		9,700	9,797	9,895	9,994	10,094
TOTAL SMALL CRAFT HARBOUR & DOCK		123,000	124,230	125,472	126,727	127,994
TOTAL TOURISM		17,800	17,853	17,907	17,961	18,015
TOTAL TRANSFERS FROM RESERVES		562,760				
TOTAL OPERATING & CAPITAL REVENUE		1,620,197	967,079	954,405	961,830	969,353
<i>Expenses</i>	2014	2014	2015	2016	2017	2018
	PAYROLL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
TOTAL GOVT SERVICES - LEGISLATIVE	0	37,357	32,433	32,510	32,587	32,665
TOTAL GOVT SERVICES - ADMINISTRATION	205,115	139,812	343,899	347,038	350,218	353,440
TOTAL INTEREST & DEBT SERVICE	0	9,500	9,500	9,500	9,500	9,500
TOTAL PUBLIC WORKS	74,098	261,223	214,099	209,868	210,272	206,748
TOTAL AIRPORT MAINTENANCE	4,831	17,350	8,263	8,346	8,429	8,513
TOTAL EMERGENCY SERVICES	0	4,000	11,510	2,520	2,530	2,541
TOTAL VISITOR CENTRE LIBRARY & MUSEUM	45,068	87,886	64,679	65,296	65,897	66,526
TOTAL CAMPSITE PARKS AND TRAILS	5,326	119,800	21,685	21,846	22,008	22,173
TOTAL LEASES & RENTALS	678	9,100	5,826	5,874	5,923	5,972
TOTAL PLANNING & ECONOMIC DEVELOPMENT	2,354	25,300	9,892	9,931	9,971	10,010
TOTAL PROTECTIVE SERVICES - FIRE	2,237	20,250	20,162	20,364	20,568	20,773
TOTAL PROTECTIVE SERVICES - ANIMAL CONTROL	2,535	16,050	18,140	18,315	18,492	18,670
TOTAL COMMUNITY CENTRE RECREATION	9,242	397,080	68,280	48,744	49,212	49,686
SMALL CRAFT HARBOUR & DOCK	64,354	59,650	105,993	107,053	108,124	109,204
TRANSFERS TO RESERVES			32,717	47,200	48,097	52,930
TOTAL EXPENSES		1,620,198	967,079	954,405	961,829	969,353
<i>Surplus/Deficit</i>		0	0	0	0	0

Solid Waste and Recycling

	2014	2014	2015	2016	2017	2018
<i>Revenues</i>	PAYROLL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
TOTAL RECYCLING REVENUE		71,773	56,568	58,013	58,200	58,389
TOTAL GARBAGE REVENUE		169,966	157,101	157,249	157,399	157,551
TOTAL REVENUES		241,739	213,669	215,262	215,599	215,939
<i>Expenses</i>	2014	2014	2015	2016	2017	2018
	PAYROLL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
TOTAL GARBAGE EXPENSES	45,166	124,800	157,101	157,249	157,400	157,551
TOTAL RECYCLING EXPENSES	40,610	31,163	56,568	58,013	58,200	58,389
TOTAL EXPENSES	85,776	155,963	213,669	215,262	215,600	215,940
<i>Surplus/Deficit</i>		0	0	0	0	0

Schedule A attached to Bylaw No. 757, 2014
 A Bylaw respecting the Financial Plan for the years 2014-2018

Sewer System

	2014	2014	2015	2016	2017	2018
<i>Revenues</i>	PAYROLL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
TOTAL SEWER SYSTEM REVENUE		233,440	224,112	224,791	225,476	225,569
TOTAL REVENUES		233,440	224,112	224,791	225,476	225,569
<i>Expenses</i>	PAYROLL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
TOTAL SEWER SYSTEM EXPENSES	10,751	222,689	224,112	224,791	225,476	225,569
TOTAL EXPENSES		233,440	224,112	224,791	225,476	225,569
Surplus/Deficit		0	0	0	0	0

Water System

	2014	2014	2015	2016	2017	2018
<i>Revenues</i>	PAYROLL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
TOTAL WATER SYSTEM REVENUE		43,715	43,935	44,157	44,381	44,608
TOTAL REVENUES		43,715	43,935	44,157	44,381	44,608
<i>Expenses</i>	PAYROLL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
TOTAL WATER SYSTEM EXPENSES	11,953	31,762	43,935	44,157	44,382	44,608
TOTAL EXPENSES		43,715	43,935	44,157	44,382	44,608
Surplus/Deficit		0	0	0	0	0

STATEMENT OF OBJECTIVES

In accordance with Section 165 (3.1) of the *Community Charter*, the Village of Alert Bay is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
2. The distribution of Property Taxes among the property classes; Permissive Tax exemptions.

Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2015. Government Grants form the greatest proportion of revenue. The Government grants that are included in this total include the following: Small Community Investment funds, General Strategic Priorities Fund, Islands Coastal Economic Trust, UBCM, Gas Tax and Destination BC.

Table 1 Sources of Revenue

Revenue Source	% of total Revenue	Dollar Value
Property Taxes	16%	358,898
Frontage Taxes	1%	14,800
User Fees and Charges	21%	471,176
Other Sources	6%	130,945
Reserves	9%	203,000
Proceeds from borrowing	2%	55,053
Government Grants	45%	1,008,332
Total	100%	2,131,029

Objective

The Village Council has committed to ensuring that all funds are self-sustaining, by separating the budgets and reevaluating the fees and charges to ensure the balance and equity of all aspects of the Village's services. Focus will be on reviewing operations ensuring sustainability.

Council will be incorporating a 1.5% tax increase in 2015 to keep up with rising costs in relation to inflation. Business taxes will be reduced from 3 times the residential rate to 2.75.

Policies

The Village of Alert Bay will continue to review land use policies, complete the Official Community Plan, develop staff compensation policies, Public Works maintenance standards, review of operations throughout the Village and complete the corporate climate action plan.

Distribution of Property Tax Rates

Table 2 outlines the distribution of property taxes among the classes. The residential property class provides the largest proportion of tax revenue. This is appropriate as this class also forms the largest proportion of the assessment base and consumes the majority of the Village’s Services.

Table 2 Distribution of Property Tax Rates

Property Class	% Of total Property Taxation	Dollar Value
Residential (1)	71%	253,819
Utilities (2)	1%	4,044
Light Industrial (5)	0%	1,679
Business and other (6)	20%	70,092
Grants in lieu of taxes	8%	29,264
Total	100%	358,898

Policies

Continue to maintain and encourage economic development initiatives designed to attract more retail and commercial businesses to invest in the community. Align the distribution of tax rates among the property classes with the social and economic goals of the community, particularly to encourage a range of employment opportunities.

Regularly review and compare the Village’s distributions of tax burden relative to other municipalities in British Columbia.

PERMISSIVE TAX EXEMPTIONS

<u>Owner</u>	<u>Legal Description</u>	<u>Roll Number</u>	<u>Assessment</u>
Glad Tidings Pentecostal Church	Parcel A Block 6 Plan 4408 Sec 53 Rupert Land District 2282281	00034.000	95,600
Royal Canadian Legion Branch 198	Lot C Plan 7953 Sec 53 Rupert Land District	00072.000	147,900
Our Lady of Assumption Catholic Church	Lot 2 Plan 17887 Sec 53 Rupert Land District	00142.000	65,100
Historic Alert Bay Development Corporation	DL 1709 And Lot a of DL 2032 Rupert Land District	27508.478	80,800

SMALL COMMUNITY INVESTMENT FUNDS PLAN AN DPROGRESS REPORT

(1) **SCI Funds received or anticipated:** Payments under the small community, regional district and traffic fine revenue sharing portions of the Strategic Community Investment Funds (SCI Funds) will be set out separately in the local government's SCI Funds Agreement.

Strategic Community Investment Funds	Use	Date	Amount
SC Grants	local government services	March 2014	\$0
		June 2014	\$226,980.00
RD Grants	local government services	March 2014	\$ 0
		June 2014	\$ 0
TFRS Grants	Defray the cost of local police enforcement	March 2014	\$ 0
		June 2014	\$ 0

(2) **SCI Funds intended use, performance targets and progress made:**

Intended Use	Performance Targets	Progress made in reporting period (by June 30, 2012)
To support local government services, avoid tax rate increases and maintain the infrastructure at an efficiently functional level.	Minimize tax rate increases. Maintain and improve ageing infrastructure.	The funding received in 2014 from SCIF was 45% of the total tax and grant revenue including taxes in lieu from the federal and provincial governments. In addition, a moderate tax rate increase of 1.5% was needed to provide for the higher costs of providing the same basic essential services, and, To pay for or supplement the Villages cost or share of cost to replace and upgrade ageing infrastructure.
Use funding to support actions to reduce corporate emissions.	Reduce the Village's carbon footprint.	Continue to diligently research funding options and partners to help identify and implement policies and actions to reduce activities that contribute to GHG emissions. Continue educating public on recycling initiatives through monthly newsletters, with emphasis on reducing waste and promoting further recycling. Recycling participation grew from 92 to 200, representing 40% of island recycling. Increase participation to 70. Weekly Blue box pickup went from 92 houses to 240 houses, an increase of 160%. %. Attempt to find markets for recyclables not currently accepted, MMBC. Received funding approval for LED street lighting upgrade, installation of solar hot-water systems in municipal buildings and construction of a wind turbine at public works The Village is also progressing to a paperless filing system and has obtained offsite server storage

(3) **Report Date:** June 30, 2015

DRINKING WATER ANNUAL REPORT

Section 15 of the Drinking Water Protection Act and section 11 (b) of the Drinking Water Protection Regulation require annual reporting of monitoring as required by the regulation, operating permit, and the Drinking Water Officer.

Date of Report June 2014

Report Range – January 1, 2014 to December 31, 2014

Permit number- 0208

Location- 164 Alder Road

Owner- Village of Alert Bay

Monitoring Results

1.0 Monitoring for coliform /E-coli as per section 11 of the Act and section 8 of the Regulation:

- a) Bacteriological results attached to this report.
- b) Adverse bacteriological results:
 - ✓ None detected
 - Listed in table below:

Adverse Results:

Date	Results	Reason	Corrective Action

2.0 Chemical Results for this reporting period: NA

- a) Most recent chemical analysis attached to this report.
- b) Chemical parameters listed in the *Guidelines for Canadian Drinking Water Quality (GDCWQ)*
 - All within GCDWQ
 - Above the GCDWQ

Parameters above the Guidelines:

Parameter	Result	Maximum Acceptable Concentration	Aesthetic Objective	Treatment /Corrective action

3.0 Summarize additional testing and sampling carried out in accordance with the requirement of a Water Source Approval, written Order or as per the conditions of your operating permit.

- No additional testing
- Additional testing listed below

Additional Testing

Description of parameter & reason for sampling	Health parameter of non-health related parameter	Corrective Action (y/n?)	Treatment /Corrective action

4.0 Water Quality Complaints:

During the course of the year, the water system:

- Did not receive water quality complaints (eg: taste, odor)
- received water quality complaints and are listed below:

Water Quality Complaints

Date	Water quality Complaint	Corrective action taken	Treatment /Corrective action

5.0 Adverse events: Total number of adverse events during the reporting period for insufficient water supply, malfunction of disinfection equipment or elevated turbidity:

- No adverse events.
- adverse events listed below

Adverse Results

Date	Corrective action	Corrected by

6.0 Description of the system

6.1 Sources of water:

- Groundwater
- Surface Water
- Other (specify) _____

6.2 Does the drinking water system have disinfection? yes
 No

6.3 Does the drinking water system have treatment? yes
 No

7.0 Major expenses incurred during the period covered by the report:

To purchase of install required equipment: No
To repair equipment: No

To replace equipment: No
 To complete annual maintenance of system: No
 To complete specialist report: No

8.0 Further communication with users:

- a) Indicate how you notified system users that your annual report is available and is free of charge:
- Hand delivered
 - ✓ Public access/ notice via web
 - ✓ Public access/notice via government office
 - ✓ Public access/notice via newspaper
 - ✓ Public access/notice via other method (specify): The Echo newsletter
 - Public access/notice via bill stuffer
- b) Improvements or remedial actions required by the Drinking water officer:
- No action required
 - Drinking water Officer Inspection report attached to report.
 - ✓ Actions required by Drinking Water Officer listed below:

Improvements/Remedial Actions

Required action	Completion date
Annual Chemical Analysis	June 1, 2014

- c) Future water system improvements:
- ✓ No improvements planned.
 - Improvements listed below:

Future Improvements

Future plans	Completion date

- d) Emergency Response Plan can be accessed by:
- Posting on the web
 - Posting at nearest government office
 - ✓ Contacting water system owner

MANAGEMENT LETTER

The Financial Statements contained in this statement of Financial Information under the Financial Information Act have been prepared by administration in accordance with generally accepted accounting principles or started accounting principles, and the integrity and

Administration is also responsible for all of the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements. Administration is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The village of Alert Bay Council is responsible for ensuring that administration fulfills its responsibilities for financial reporting and internal control and exercises this responsibility for assessing the management systems and practices of the Village office. The external auditors, MNP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Village of Alert Bay financial records, Council and administrative staff.

On behalf of the Village of Alert Bay

Heather Nelson-Smith
CAO

STATEMENT OF FINANCIAL INFORMATION

Elected Officials

Name	Position	Expense	Remuneration	Total
Michael Berry	Mayor	\$ 918.32	\$ 6,750.00	\$ 7,668.32
Doug Aberley	Councillor	\$ 544.48	\$ 4,505.00	\$ 5,049.48
Kane Gordon	Councillor	\$ -	\$ 4,505.00	\$ 4,505.00
Kim Mercer	Councillor	\$ -	\$ 4,505.00	\$ 4,505.00
Wendy White	Councillor	\$ -	\$ 4,505.00	\$ 4,505.00

Employees

	Expense	Remuneration	Total
Employees under 75,000	\$ 6,275.78	\$ 314,501.50	\$ 320,777.28
Employees over 75,000	\$ 1,782.90	\$ 82,190.20	\$ 83,973.10

Payments made to suppliers under \$25,000

Total	\$ 451,290.56
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Alphabetical list of suppliers who received aggregate payments exceeding \$25,000

ABERNETHY CONTRACTING LTD.	\$ 95,024.00
AFC CONSTRUCTION	\$ 256,182.00
BC HYDRO	\$ 81,228.12
CU CREDIT MASTERCARD	\$ 36,874.88
FOX'S DISPOSAL SERVICES LTD.	\$ 37,315.51
KANE GORDON ELECTRICAL CONTRACTING	\$ 28,815.54
NAMGIS FIRST NATION	\$ 71,638.79
PACIFIC BLUE CROSS Total	\$ 29,573.81
PROVINCE OF BC, SCHOOL TAX REVENUE	\$ 86,661.75
RECEIVER GENERAL	\$ 114,119.87
REG. DIST. OF MOUNT WADDINGTON	\$ 141,931.65
Total	\$ 979,365.92

Consolidated total

\$ \$1,861,639.66

2014 AUDITED FINANCIAL STATEMENTS

**THE CORPORATION OF
THE VILLAGE OF ALERT BAY**

FINANCIAL STATEMENTS

DECEMBER 31, 2014

THE CORPORATION OF THE VILLAGE OF ALERT BAY

2014 ELECTED OFFICIALS

Mayor M. Berry
Councillor D. Buchanan Councillor L. Granger
Councillor K. Gordon Councillor W. White

VILLAGE OFFICIALS

Chief Administrative Officer
Royal Canadian Mounted Police
Fire Chief

H. Nelson-Smith
D. Birch
K. Gordon

MUNICIPAL AUDITORS

Chan Nowosad Boates

BANKERS

Coastal Community Credit Union

**THE CORPORATION OF
THE VILLAGE OF ALERT BAY**

**Index to the Financial Statements
For the year ended December 31, 2014**

AUDITORS' REPORT

STATEMENTS

- A Statement of Financial Position
- B Statement of Operations
- C Statement of Cash Flows
- D Statement of Changes in Net Financial Assets
- E Statement of Segmented Information
- F Statement of Tangible Capital Assets

NOTES TO THE FINANCIAL STATEMENTS



Chan
Nowosad
Boates

C H A R T E R E D A C C O U N T A N T S

John H. Chan Ltd.
Shelly A. Boates Ltd.
Erica Chan-Lafrance Ltd.
Karen Stewart Ltd.
Derek M. Lamb Ltd.

980 Alder Street
Campbell River, BC
V9W 2P9

Telephone (250) 286-0744
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Toll Free 1-888-CNB-4TAX
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INDEPENDENT AUDITORS' REPORT

To: The Mayor and Council of the
Corporation of the Village of Alert Bay

We have audited the accompanying financial statements of the Corporation of the Village of Alert Bay, which comprise the statement of financial position as at December 31, 2014, and the statements of operations, cash flows, changes in net financial assets for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error.

In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Corporation of the Village of Alert Bay as at December 31, 2014, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Chartered Accountants
Campbell River, BC

April 27, 2015

THE CORPORATION OF THE VILLAGE OF ALERT BAY
Statement of Financial Position
As at December 31, 2014

	2014	2013
Financial Assets		
Cash and equivalents (Note 2)	1,345,576	1,538,871
Property taxes receivable	115,063	119,655
Accounts receivable	45,091	48,666
Grants receivable	7,605	7,527
Investment (Note 3)	1	1
	1,513,336	1,714,720
Liabilities		
Accounts payable	191,245	205,094
Contaminated site remediation (Note 4)	76,000	76,000
Deferred revenue (Notes 5)	248,911	530,378
Long-term debt (Note 6)	618,827	662,947
	1,134,983	1,474,419
Net Financial Assets	378,353	240,301
Non-Financial Assets		
Tangible capital assets (Statement F)	6,091,138	6,075,038
Prepaid expenses	21,524	19,948
	6,112,662	6,094,986
Accumulated Surplus (Note 8)	6,491,015	6,335,287

Contingent liabilities and lease commitments (Note 7)

Approved by:



H. Nelson-Smith
Administrator



M. Berry
Mayor

The accompanying notes are an integral part of these financial statements.

THE CORPORATION OF THE VILLAGE OF ALERT BAY
Statement of Operations
For the Year Ended December 31, 2014

	<u>2014</u>	<u>2014 Adjusted Budget</u> (Note 13)	<u>2013</u>
Revenue			
Taxes	396,519	397,163	391,563
Grants in lieu of taxes	18,484	18,617	18,618
Sewer user rates	94,630	100,482	81,282
Water user rates	34,292	28,990	27,811
Sale of services	365,041	351,708	352,519
Other	132,721	174,441	135,805
Interest and investment income	14,711	9,000	20,628
Transfers from governments	647,874	636,399	460,526
	<u>1,704,272</u>	<u>1,716,800</u>	<u>1,488,752</u>
Expenses			
Administration	375,642	395,502	403,775
Public works	283,585	377,743	413,312
Protective services	21,717	31,000	22,664
Environmental health services	231,486	258,565	188,275
Recreation services	130,512	177,455	111,749
Economic development	98,547	103,891	77,232
Sewer utility	207,915	235,803	204,014
Water utility	37,164	44,721	36,253
Small Boat Harbour	105,393	104,983	128,182
Dock	56,583	61,709	98,527
	<u>1,548,544</u>	<u>1,791,372</u>	<u>1,683,983</u>
Annual Surplus (Deficit)	155,728	<u>(74,572)</u>	(195,231)
Accumulated Surplus			
Beginning of Year	6,335,287		6,530,518
Accumulated Surplus - End of Year	<u>6,491,015</u>		<u>6,335,287</u>

The accompanying notes are an integral part of these financial statements.

THE CORPORATION OF THE VILLAGE OF ALERT BAY
Statement of Cash Flows
For the Year Ended December 31, 2014

	<u>2014</u>	<u>2013</u>
Cash and equivalents at beginning of year	1,538,871	1,272,116
Cash flows from operating activities		
Cash received from:		
Taxes and utilities	558,338	490,912
Solid waste services and tipping fees	187,193	189,737
Sale of services and other receipts	227,864	256,783
Rent	46,899	42,218
Interest from late payments of taxes and utilities	15,597	13,259
Grants	367,797	731,896
Deferred revenue	-	72,403
Interest from investments	14,711	12,126
	<u>1,418,399</u>	<u>1,809,334</u>
Cash used to pay for:		
Council honorariums and expenses	(30,100)	(31,561)
Payroll and contracted services	(508,828)	(529,795)
Goods and services used in operations	(638,504)	(642,295)
Interest	(48,126)	(49,182)
	<u>(1,225,558)</u>	<u>(1,252,833)</u>
Net cash provided by operations	<u>192,841</u>	<u>556,501</u>
Cash flows from capital transactions		
Purchase of tangible capital assets	(353,898)	(118,744)
Sale of tangible capital assets	-	750
	<u>(353,898)</u>	<u>(117,994)</u>
Cash flows from financing activities		
Repayment of long-term debt	(32,238)	(171,752)
Cash and equivalents at end of year	<u>1,345,576</u>	<u>1,538,871</u>
Increase (Decrease) in cash equivalents	<u>(193,295)</u>	<u>266,755</u>

The accompanying notes are an integral part of these financial statements.

THE CORPORATION OF THE VILLAGE OF ALERT BAY
Statement of Changes in Net Financial Assets
For the Year Ended December 31, 2014

	<u>2014</u>	<u>2013</u>
Annual (deficit) surplus	155,728	(195,231)
Acquisition of tangible capital assets	(353,898)	(161,988)
Withdrawal of tangible capital assets	-	500
Amortization of tangible capital assets	337,798	340,599
	<u>(16,100)</u>	<u>179,111</u>
(Increase) decrease in Prepaid expenses	(1,576)	9,184
Decrease in Construction/Work in progress	-	99,317
	<u>(1,576)</u>	<u>108,501</u>
Increase in net financial assets	138,052	92,381
Net financial assets at beginning of year	240,301	147,920
Net financial assets at end of year	<u><u>378,353</u></u>	<u><u>240,301</u></u>

The accompanying notes are an integral part of these financial statements.

THE CORPORATION OF THE VILLAGE OF ALERT BAY
Statement of Segmented Information
For the Year Ended December 31, 2014

	Total 2014 Adjusted Budget (Note 13)		Administration		Public Works		Environmental Health			
	2014	2013 (Note 14)	2014	2013	2014	2013	2014	2013		
Revenue										
Taxes	415,003	415,780	410,181	354,584	350,051	-	-	-	-	
User rates	128,922	129,472	119,278	-	-	-	-	-	-	
Sale of Services	365,041	351,708	352,519	3,708	12,450	8,241	7,889	218,147	189,737	
Interest and Investment income	14,711	9,000	10,443	14,711	10,443	-	-	-	-	
Other	132,721	174,441	135,805	105,822	112,117	12,874	8,359	-	-	
Government transfers	647,874	636,399	460,526	239,585	229,931	-	-	9,159	56,874	
	<u>1,704,272</u>	<u>1,716,800</u>	<u>1,488,752</u>	<u>716,410</u>	<u>714,992</u>	<u>21,115</u>	<u>16,248</u>	<u>227,306</u>	<u>246,611</u>	
Expenses										
Council indemnity and travel	30,100	37,358	31,561	30,100	31,561	-	-	-	-	
Wages and benefits	506,541	529,319	511,846	203,361	198,880	63,514	61,733	88,501	97,169	
Contracted services	128,757	101,500	91,570	12,000	12,000	-	-	58,367	52,895	
Operating expenditures	491,027	667,991	651,515	111,764	144,045	83,322	209,038	63,377	15,764	
Interest	54,321	117,406	56,892	9,200	8,688	-	-	2,819	265	
Amortization	337,798	337,798	340,599	9,217	8,601	136,749	139,722	21,241	22,182	
	<u>1,548,544</u>	<u>1,791,372</u>	<u>1,683,983</u>	<u>375,642</u>	<u>403,775</u>	<u>283,585</u>	<u>413,312</u>	<u>231,486</u>	<u>188,275</u>	
Annual Surplus (Deficit)	<u>155,728</u>	<u>(74,572)</u>	<u>(195,231)</u>	<u>342,768</u>	<u>311,217</u>	<u>(262,470)</u>	<u>(397,064)</u>	<u>(4,180)</u>	<u>58,336</u>	
	Protective services		Recreation		Economic Development		Water and Sewer		Marine	
	2014	2013	2014	2013	2014	2013	2014	2013	2014	2,013
Revenue										
Taxes	-	-	-	-	-	-	60,418	60,130	-	-
User rates	-	-	-	-	-	-	128,922	119,278	-	-
Sale of Services	-	-	12,821	14,789	452	612	-	-	121,672	127,042
Other	12,908	14,478	1,118	853	-	-	-	-	-	-
Government transfers	23,630	23,500	375,500	140,500	-	-	-	-	-	9,721
	<u>36,538</u>	<u>37,978</u>	<u>389,439</u>	<u>156,142</u>	<u>452</u>	<u>612</u>	<u>189,340</u>	<u>179,408</u>	<u>121,672</u>	<u>136,763</u>
Expenses										
Wages and benefits	4,767	6,338	21,120	7,978	41,872	46,260	22,419	22,789	60,987	70,700
Contracted services	-	-	21,200	24,115	33,363	-	-	-	3,826	2,560
Operating expenditures	12,438	11,814	45,752	40,573	23,312	30,972	96,589	91,407	54,475	107,902
Interest	-	-	-	-	-	-	45,120	45,120	-	-
Amortization	4,512	4,512	42,440	39,083	-	-	80,951	80,951	42,688	45,547
	<u>21,717</u>	<u>22,664</u>	<u>130,512</u>	<u>111,749</u>	<u>98,547</u>	<u>77,232</u>	<u>245,079</u>	<u>240,267</u>	<u>161,976</u>	<u>226,709</u>
Annual Surplus (Deficit)	<u>14,821</u>	<u>15,314</u>	<u>258,927</u>	<u>44,393</u>	<u>(98,095)</u>	<u>(76,620)</u>	<u>(55,739)</u>	<u>(60,859)</u>	<u>(40,304)</u>	<u>(89,946)</u>

The accompanying notes are an integral part of these financial statements.

THE CORPORATION OF THE VILLAGE OF ALERT BAY
Statement of Tangible Capital Assets
For the Year Ended December 31, 2014

Cost	Land	Buildings	Engineering Structures	Paving and Seawalls	Equipment	Automotive	Total 2014	Total 2013
Balance, beginning of year	121,109	1,300,872	6,736,939	1,968,543	167,145	499,425	10,794,033	10,632,545
Add:								
Additions during the year	-	341,150				12,748	353,898	161,988
Less:								
Disposals during the year	-	-					-	(500)
Balance, end of year	<u>121,109</u>	<u>1,642,022</u>	<u>6,736,939</u>	<u>1,968,543</u>	<u>167,145</u>	<u>512,173</u>	<u>11,147,931</u>	<u>10,794,033</u>
Accumulated Amortization								
Balance, beginning of year	-	517,522	2,655,255	1,110,261	127,053	308,904	4,718,995	4,378,396
Add:								
Additions during the year	-	32,749	174,585	69,190	5,712	55,562	337,798	340,599
Less:								
Disposals during the year	-	-					-	-
Balance, end of year	<u>-</u>	<u>550,271</u>	<u>2,829,840</u>	<u>1,179,451</u>	<u>132,765</u>	<u>364,466</u>	<u>5,056,793</u>	<u>4,718,995</u>
Net book value of Tangible Capital Assets	<u>121,109</u>	<u>1,091,751</u>	<u>3,907,099</u>	<u>789,092</u>	<u>34,380</u>	<u>147,707</u>	<u>6,091,138</u>	<u>6,075,038</u>

The accompanying notes are an integral part of these financial statements.

THE CORPORATION OF THE VILLAGE OF ALERT BAY
Notes to the Financial Statements
Year Ended December 31, 2014

The CORPORATION OF THE VILLAGE OF ALERT BAY (the "Village") was incorporated in 1946 under the provisions of the *British Columbia Municipal Act*. Its principal activities are the provision of local government services to the residents of the Village. These services include general government administration, by-law enforcement, planning and land use, fire protection, parks and recreation, water distribution and sewer collection, wastewater disposal, garbage and recycling services, boat harbour service and maintenance and road and street maintenance.

1. Significant Accounting Policies

a) Accounting policies

It is the Village's policy to follow Canadian public sector accounting standards.

b) Revenue recognition

The Village recognizes taxes as assets and revenue when they meet the definition of an asset; are authorized by a legislature, council, or legislative convention; and the taxable event has occurred.

Tax revenue is initially measured at management's best estimate of the amount resulting from the original taxable event in accordance with tax legislation. The related tax receivable is initially recognized at its realizable value at the date of acquisition.

Government transfers are recognized as revenues during the period in which the events giving rise to the transfer occur, provided the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amounts have been made. Restricted grants are recognized when the related expenditure is incurred and when collection is reasonably assured. Sewer and water fees are recognized when the service has been received by the customer. Other sales of services and other revenue are recognized when the service is provided or the amount is earned, when the amount can be estimated and when collection is reasonably assured. At each financial statement date the Village evaluates the sales of services receivable for collectability and records a valuation allowance to reflect the receivable at its net recoverable amount, if necessary.

Amounts received in advance of services being rendered are recorded as deferred revenue until the Village discharges the obligation that led to the collection of funds.

c) Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, as well as the reported amounts of revenue and expenses during the reporting period.

Significant areas requiring the use of management estimates relates to the collectability of accounts receivable and the provision for amortization. Actual results may vary from those estimates. Adjustments, if any, will be reflected in operations in the period of settlement.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the periods in which they become known.

THE CORPORATION OF THE VILLAGE OF ALERT BAY
Notes to the Financial Statements
Year Ended December 31, 2014

1. Significant Accounting Policies (continued)

d) Accrued employee benefits

Accrued employee benefits, which include an allowance for banked time, sick leave and vacation entitlement, are recorded in the year in which they are earned. These benefits are based on obligations as determined by contractual arrangements and Village policy.

e) Pension plan and compensated absences

The Village and its employees make contributions to the Municipal Pension Plan. As this plan is a multi-employer plan, contributions are expensed as incurred.

f) Environmental provisions

The Village provides for the cost of compliance with environmental legislation when conditions are identified which indicate non-compliance and the cost of which can reasonably be determined. The estimated amounts of future restoration costs are reviewed regularly, based on available information and governing legislation. Where the costs are deemed to be likely and reasonably determinable, claims are reported as an operating expense and are shown as a liability on the Statement of Financial Position.

g) Deferred revenue

Receipts restricted by third parties are deferred and reported as revenue and are refundable under certain circumstances. Deferred revenue is recognized as revenue when the qualifying expenditures are incurred.

h) Tangible capital assets

Tangible capital assets, which includes assets under construction, that exceed the threshold of the asset category are recorded at cost less accumulated amortization and are classified according to their functional use. Contributed tangible capital assets are recorded at fair value at the date of the contribution. Amortization is provided on a straight-line basis over the estimated useful life of the asset commencing the year the asset is put into service. One half of the amortization is claimed in the first year of acquisition and in the last year.

Estimated useful lives are as follows:

Asset Type	Depreciable Life in Years
Buildings (depending on construction material)	40 - 50
Engineering Structures (depending on construction material)	10 - 50
Automotive	5 - 8
Machinery & Equipment	5 - 10
Parks Infrastructure	15 - 50
IT Infrastructure	4 - 10

THE CORPORATION OF THE VILLAGE OF ALERT BAY
Notes to the Financial Statements
Year Ended December 31, 2014

1. Significant Accounting Policies (continued)

h) Tangible capital assets (continued)

Repairs and maintenance costs are charged to expense. Betterments which extend the estimated useful life of an asset or enhance the service potential of tangible capital assets and exceed the Village's internal capitalization threshold are capitalized.

2. Cash and Equivalents

Included in cash and equivalents is \$362,822 (2013 – \$353,717) held with the Municipal Finance Authority.

3. Investment

The Village owns a 50% interest in the Historic Alert Bay Development Corporation, which was established under the Alert Bay Accord, an agreement between the Corporation of the Village of Alert Bay and the 'Namgis First Nation that was signed on September 20, 1999 and affirmed on March 31, 2013. Under this accord the parties agree to consult and coordinate their efforts in the areas of mutual interest for the development of the community of Alert Bay. The corporation is currently inactive; the investment is recorded at cost.

4. Contaminated Site Remediation

In 1991, contaminated materials, being diesel spill, existed at 61 Fir Street, the site of a bulk fuel plant that has now been closed. These materials were eventually moved to a site at the corner of Gatu Road and Hemlock Street. The abatement order issued by the Ministry of Environment in 1996 was deemed to be satisfied in 2000. An environmental assessment carried out in January 2013 determined that the site was still contaminated, creating a liability for the Village.

The options available to the Village for remediation range from in-situ treatment with an estimated cost of \$76,000 to off-site disposal with an estimated cost of \$205,000. The Village has recognized a liability of \$76,000 which was recorded as an expenditure in the previous period in the Statement of Operation of the Public Works Department.

5. Deferred Revenue

	December 31, 2013	Collections	Transfers	December 31, 2014
Community Works Fund	250,378	71,033	72,500	248,911
Ministry of Community, Sport and Cultural Development	280,000	-	280,000	-
	<u>530,778</u>	<u>71,033</u>	<u>352,500</u>	<u>248,911</u>

Included in the Community Works Fund above are gas tax funds provided by the Government of Canada. The use of the funding is established by a funding agreement between the Village and the Union of British Columbia Municipalities. Gas tax funding may be used towards designated public transit, community energy, water, wastewater, solid waste and capacity building projects, as specified in the funding agreements. The closing balance of unspent funds is included in deferred revenue. Funds received from The Ministry of Community, Sport and Cultural Development were used for the Jubilee Park upgrades.

THE CORPORATION OF THE VILLAGE OF ALERT BAY
Notes to the Financial Statements
Year Ended December 31, 2014

6. Long-Term Debt

	<u>2014</u>	<u>2013</u>
Municipal Finance Authority	618,827	662,947
Sewer loan repayable in two annual payments totaling \$77,358 until 2025 with interest calculated at a fixed rate of 4.17% per annum.		
	<u>618,827</u>	<u>662,947</u>

Repayments on long-term debt in each of the next five years and thereafter are estimated as follows:

2015	32,238
2016	32,238
2017	32,238
2018	32,238
2019	32,238
Thereafter	<u>457,637</u>
	<u>618,827</u>

7. Contingent Liabilities and Lease Commitments

- a) As a member of the Municipal Insurance Association of British Columbia, the Village is contingently liable for claims in excess of insurance funds. As at December 31, 2014, the Village is not liable for any claims in excess of insurance funds.
- b) The Village is obligated to collect and transmit the tax levies on behalf of other governmental bodies as shown in Note 11. These levies are not included in the revenues or cash flow statements of the Village.
- c) As at December 31, 2014, there were no assessment appeals pending with respect to properties which may result in adjustments to property taxes receivables for the current or prior years.
- d) The provincial Waste Management Act, as well as the B.C. Landfill Criteria for Municipal Solid Waste, sets out the regulatory requirements to properly close and maintain all active and inactive landfill sites. The Village is committed to ensuring that its landfill is managed in a fiscally responsible manner, which includes ensuring that there are adequate funds available to pay for landfill closure and post-closure activities. Landfill closure and post-closure requirements have been defined in accordance with industry standards and include final covering of the site, groundwater and surface water monitoring, maintenance of the drainage structure, site inspection and environmental monitoring.
- e) The Village has no active landfill sites. The site that existed at the end of 2011 has been permanently closed and is monitored on a regular basis. The estimated annual cost of monitoring is \$10,000. No liability is recognized in these financial statements because neither the term nor frequency of the monitoring, which is determined by the Ministry of the Environment, is known.

The Village is committed to minimum monthly payments under an operating lease amounting to \$5,025 in 2015.

THE CORPORATION OF THE VILLAGE OF ALERT BAY
Notes to the Financial Statements
Year Ended December 31, 2014

8. Fund Accounting

The Village follows the normal practice for local government accounting according to the principle of fund accounting. Funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Currently in use, are:

- a) **General Revenue Fund** – The General Revenue Fund is the Village’s operating fund and is used to account for all financial resources except those required to be accounted for in another fund.
- b) **Reserve Funds** – These funds have been created to hold assets for specific future requirements. The funds are governed by bylaws defining their purpose.
- c) **Capital Funds** – These funds are used to account for tangible capital assets which are offset by related long-term debt and investment in tangible capital assets.

Accumulated Surplus

	<u>2014</u>	<u>2013</u>
Operating Surplus	843,685	748,178
Statutory Reserves	175,018	175,018
Equity in Tangible Capital Assets	<u>5,472,312</u>	<u>5,412,091</u>
	<u>6,491,015</u>	<u>6,335,287</u>

Operating Surplus

The following reserves are set aside internally for the purposes as stated.

	<u>2014</u>	<u>2013</u>
Airport	27,000	41,000
Asset replacement	25,000	-
Building maintenance	10,500	15,500
Municipal wharf	41,736	41,736
Official Community Plan	12,133	14,943
Sewer debentures	59,076	47,881
Sewer works	35,926	35,926
Specific Projects	241,540	229,740
Water works	49,000	45,000
	<u>501,911</u>	<u>471,726</u>
Operating surplus	<u>341,774</u>	<u>276,452</u>
	<u>843,685</u>	<u>748,178</u>

Statutory Reserves

The following reserves have been set aside by Council resolution for future capital projects.

	<u>2014</u>	<u>2013</u>
Capital	115,019	115,019
Fire	59,999	59,999
	<u>175,018</u>	<u>175,018</u>

THE CORPORATION OF THE VILLAGE OF ALERT BAY
Notes to the Financial Statements
Year Ended December 31, 2014

8. Fund Accounting (continued)

Equity in Tangible Capital Assets

Equity in tangible capital assets represents the cost of tangible capital assets less amortization and the outstanding long-term debt incurred to acquire those assets. The change in equity in tangible capital assets is as follows:

	2014	2013
Purchase of tangible capital assets	353,898	161,988
Withdrawal of tangible capital assets	-	(500)
Debt principal repayments and actuarial adjustment	44,121	181,938
Amortization	(337,798)	(340,599)
Change in equity in tangible capital assets	60,221	2,827
Equity in tangible capital assets – beginning of year	5,412,091	5,409,264
Equity in tangible capital assets – end of year	5,472,312	5,412,091

9. Pension Plan Liability

The Village and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly trusted pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer contributory pension plan. Basic pension benefits provided are based on a formula. The Plan has about 182,000 active members and approximately 75,000 retired members. Active members include approximately 9 contributors from The Corporation of the Village of Alert Bay.

The latest evaluation as at December 31, 2012 indicated an unfunded liability of \$1.370 million for basic pension benefits. The next valuation will be as at December 31, 2015 with results available in 2016.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan..

The Corporation of the Village of Alert Bay paid \$29,034 (2013 - \$32,427) for employer contributions while employees contributed \$25,084 (2013 - \$25,719) to the plan in fiscal 2014.

10. Municipal Finance Authority Debt Reserve Fund

The Municipal Finance Authority of British Columbia provides capital financing for regional districts and their member municipalities. The Authority is required to establish a Debt Reserve Fund. Each entity who shares the proceeds of a debt issue is required to pay into the Debt Reserve Fund certain amount set out in the debt agreements. The Authority pays into the Debt Reserve Fund these monies from which interest earned thereon less administrative expenses becomes an obligation to the entity. It must then use this fund if at any-time there are insufficient funds to meet payments on its obligations. When this occurs the entity may be called upon to restore the fund.

THE CORPORATION OF THE VILLAGE OF ALERT BAY
Notes to the Financial Statements
Year Ended December 31, 2014

10. Municipal Finance Authority Debt Reserve Fund (continued)

Upon maturity of the debt issue, the unused portion of the Debt Reserve Fund established for that issue will be discharged to the Village. The proceeds of the Debt Reserve Fund established will be credited to income in the year they are received. As at December 31, 2014 the total of the Village's MFA Debt Reserve Fund is comprised of:

	2014	2013
Sewer Fund	<u>13,496</u>	<u>13,118</u>

11. Collections for Other Governments

	2014	2013
Provincial Government – School District # 85	182,892	184,055
Police tax	19,152	18,603
Mount Waddington Regional District	48,025	56,311
Mount Waddington Regional Hospital District	17,517	18,725
British Columbia Assessment Authority	3,539	3,566
Municipal Finance Authority	11	11
	<u>271,136</u>	<u>281,271</u>

12. Segmented Information

The Village is a local government providing a wide range of services to the residents of Alert Bay, including public works, solid waste and recycling, protective services, recreation, economic development, water, sewer and marine. As a requirement of the Local Government Act, separate financial records must be kept for each service providing particulars of assets and liabilities, revenues and expenditures, information concerning reserve funds and other pertinent financial details.

Categories of services that have been separately disclosed in Statement E are:

Administration

Administration is comprised of municipal governance and general administration which includes legislative services, finance, human resources, feasibility studies, grants in aid, business licensing and bylaw enforcement.

Public Works

Public works consists of road and street patching, maintenance and repairs, snow removal, brush and tree cutting, maintenance of all municipal buildings and property and bylaw enforcement.

Environmental Health

Solid waste and recycling consists of solid waste collection and transfer to the regional landfill and the collection and processing of recyclable materials for shipment to market, as well as the operation of a public recycling and transfer station.

Protective Services

Protective services consists of the operation of the fire department and the provision of animal control services and the operation of an animal pound.

THE CORPORATION OF THE VILLAGE OF ALERT BAY
Notes to the Financial Statements
Year Ended December 31, 2014

12. Segmented Information (continued)

Recreation

Recreation consists of repairs, maintenance and operations of the community hall, bowling alley, campsites and parks and trails.

Economic Development

Economic development consists of the operations of the tourism and visitor's center and the investment and operations involving the Historic Alert Bay Development Corporation.

Water and Sewer

Water and sewer consists of repairs, and maintenance of their, infra-structure systems and connection of sewer and water lines and the operation and maintenance of a ground source water supply and reservoir system.

Marine

Marine consists of the operations, repairs and maintenance of the Small Craft Harbours, Alert Bay Boat Harbour, and the Dock public boat launch.

13. Budget Figures

The budget amounts presented throughout these statements are unaudited and are based upon the Five Year Financial Plan bylaw # 757 adopted by Council on May 7, 2014.

The budget adopted by Council is designed to determine the annual financial resources required by the Village to meet its fiscal responsibilities. Had the budget been drawn up in accordance with Canadian public sector accounting standards by including items deemed to be operating revenues or expenditures and excluding those that are not, it would have resulted in the annual deficit of \$74,572 as reported on Statement B. The summary below provides the reconciliation between the balanced budget, after transfers that were adopted by Council and deficit reported on Statement B.

THE CORPORATION OF THE VILLAGE OF ALERT BAY
Notes to the Financial Statements
Year Ended December 31, 2014

13. Budget Figures (continued)

	Cash based balanced budget adopted by Council	Adjustments required to budget to comply with Canadian public sector accounting standards' presentation					Adjusted budget per Statement of Operations
		Deferred Government Transfers	Debt Principal Payments	Internal Debt Recovery	Capital Acquisitions	Amortization	
Revenue							
Taxes	397,163						397,163
Grants in lieu of taxes	18,617						18,617
Sewer user rates	100,482						100,482
Water user rates	28,990						28,990
Sale of services	351,708						351,708
Other	174,441						174,441
Interest and investment income	9,000						9,000
Transfers from governments	752,419	116,020					636,399
	<u>1,832,820</u>	<u>116,020</u>		<u>-</u>	<u>-</u>	<u>-</u>	<u>1,716,800</u>
Expenses							
Administration	386,285					9,217	395,502
Public works	292,780			37,786	14,000	136,749	377,743
Protective services	26,488					4,512	31,000
Environmental health services	262,324			25,000		21,241	258,565
Recreation services	543,166				408,150	42,440	177,455
Economic development	148,891				45,000		103,891
Sewer utility	196,909		32,239			71,1313	235,803
Water utility	34,903					9,818	44,721
Small Boat Harbour	104,983						104,983
Dock	19,021					42,688	61,709
	<u>2,015,749</u>		<u>32,238</u>	<u>62,786</u>	<u>467,150</u>	<u>337,798</u>	<u>1,791,372</u>
Net (deficit) before transfers	<u>(182,929)</u>						<u>(74,572)</u>
Transfers from reserves	236,272						
Transfers to reserves	<u>53,343</u>						
	<u>182,929</u>						

THE CORPORATION OF THE VILLAGE OF ALERT BAY
Notes to the Financial Statements
Year Ended December 31, 2014

13. Budget Figures (continued)

Deferred Government Transfers

In prior years the Province of BC paid part of the Small Communities Grant in advance. At the time the Village did not have projects which would benefit from this prepayment and retained the funds. The budget was set on the basis of the same even flow of Provincial assistance. This adjustment revises the budget to compare with the actual Small Communities grant received.

Debt Principal Payments

The financial obligations of the Village require it to raise by way of taxes the funds necessary to repay debt obligations. These payments are not expenditures but are the reduction of a liability and are therefore excluded from the budget presented on Statement B.

Internal Debt Recovery

In 2013 the Village elected to pay out its vehicle leases and used savings to make this payment. This represented an internal loan to be repaid over what would have been the remaining term of the leases. The funds were collected from the taxpayers and used to reimburse the money taken from the savings account and are therefore excluded from the budget presented on Statement B.

Capital Acquisitions

Each year the Village includes the cost of capital acquisitions in its budget. These capital acquisitions are not deemed to be operating expenses and are therefore excluded from the budget presented on Statement B.

Amortization

Amortization of capital assets is an operating expense not requiring funds from taxpayers or cash outflows. The expense is therefore excluded in the budget presented on Statement B.

14. Comparative Figures

Certain of the prior year's figures been restated to conform to the presentation adopted in the current year.